



WEST BENGAL MINORITIES' COMMISSION



A N N U A L
R E P O R T

2017-18





West Bengal Minorities' Commission

ANNUAL REPORT

2017-18

*‘Khadya Bhawan’, Block – ‘A’, Ground Floor,
11A, Mirza Ghalib Street, Kolkata- 700 087*

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PREFACE

The West Bengal Minorities' Commission (WBMC) is a statutory body under Minority Affairs and Madrasah Education Department. West Bengal Minorities' Commission Act was enacted in 1996. This body, functions as apex body in the State of West Bengal for the redressal of grievances of Minorities. There are six religious groups namely, Muslim, Christian, Buddhist, Parsee, Sikh and Jain who enjoy the status of Religious Minority in our state. Apart from that, six linguistic groups namely, Urdu, Hindi, Nepali, Odiya, Gurmukhi and Santhali are recognised as Linguistic Minorities under West Bengal Minorities' Commission Act 1996. The Annual Report, containing a brief account of the functions of the Commission during the financial year 2017-18, has been finalised and approved in the 124th meeting of the Commission held on 10th October, 2018. This Annual Report is, therefore, forwarded to the State Government and Hon'ble M.I.C. of Minority Affairs & Madrasah Education Department for kind perusal and consideration.

Dated: 10th October, 2018



Chairman,
West Bengal Minorities' Commission

Place: Khadya Bhawan,
Block A, Ground Floor,
11A, Mirza Ghalib Street,
Kolkata- 700 087

ABOUT THE COMMISSION

- ❖ The West Bengal Minorities' Commission (WBMC) is a statutory body under Minority Affairs and Madrasah Education Department, Government of West Bengal.
- ❖ The Commission was constituted through a memorandum no. 84- P.M. dt.14/07/1994, although the West Bengal Minorities' Commission Act was enacted in 1996.
- ❖ This body, while discharging functions enshrined u/s 4 of West Bengal Minorities' Commission Act 1996, also functions as apex body in the State of West Bengal for the redressal of grievances of Minorities.
- ❖ Six religious groups namely, Muslim, Christian, Buddhist, Parsee, Sikh and Jain enjoy the status of Religious Minority in our state.
- ❖ Apart from this, six linguistic groups namely, Urdu, Hindi, Nepali, Odiya, Gurumukhi and Santhali are recognised as Linguistic Minorities under West Bengal Minorities' Commission Act 1996
- ❖ There are Chairman, Vice-Chairperson and 9 other members in the Commission.
- ❖ Out of 9 members, 6 members will be from each religious community, 1 from woman and the rest 2 are free seats
- ❖ The tenure of membership is 3 years.

Members

Alhaj Intaj Ali Shah, M.A. L.L.B., W.B.H.J.S. (Retd. Judge) (till 24 th July, 2017)	Chairman	8017304398(M) 9330098130(M)	
Shri Abu Ayes Mondal (Ex MLA & Ex MP) (since 25 th July, 2017)	Chairman	2252 0393/0394 (O) 033 2467 6303 (R) 8900331223 (M)	wbmcommission@gmail.com
Prof. Maria Fernandes, M.A., M.Phil. (History), P.G.B.S. (till 24 th July, 2017)	Vice Chairperson	9830021944(M) 9830994879(M)	
Mr. Michael Shane Calvert (M.L.A.) (since 25 th July, 2017)	Vice Chairman	9830048100(M)	mscalvert21@gmail.com
Sri N.F.Tankariwala	Member	033 24614235 9830066858 (M)	roshninosh@gmail.com
Sri Derek O' Brien, MP	Member	9830008000 (M)	
Sri Ashok Turakhia	Member	033 2215 8984 9831172455 (M)	ashok72455@gmail.com hareshcal2@yahoo.co.in
Sri Bikash Barua	Member	9339744430(M)	bikashbarua.buddhist@gmail.com
Syed Marshood Ali Al-Quadri	Member	9836042113 (M) 9432291786 (M)	syedmarshoodali@yahoo.co.in
Mr. Jaidul Islam Khan	Member	9434203163 (M) 9733733631 (M)	jayadulislamkhan@gmail.com
Shri Gurbux Singh	Member	9830046756 (M)	gurbux35@gmail.com
Syed Nasiruddin Ahamed (Ex-MLA)	Member	9836171710 (M)	nasiruddin.mla.knq@gmail.com
Mrs. Shehnaz Quadery	Member	2287 8180 2835 0214 9831203198 (M)	ysqsseh@hotmail.com
Shri Suresh Kumar, I.A.S., Principal Secretary , MA & ME Department (till 8 th September, 2017)	Ex-Officio Member	033 2214 1924 (O) 033 2253 5091 (O)	mame.wb@gmail.com
Shri Vivek Kumar, I.A.S., Principal Secretary , MA & ME Department (since 8 th September, 2017)	Ex-Officio Member	033 2214 1924 (O) 033 2253 5091 (O)	mame.wb@gmail.com
Shri Shakeel Ahmed, I.A.S.; Member-Secretary & Ex- Officio Commissioner, MA&ME Department	Ex-Officio Member	033 2252 0393/94 033 2252 0399 (F) 9474093028 (M)	shakeel220364@gmail.com

Staff Strength

Sl. No.	Name of the Post	Sanctioned Post	Existing Post	Vacant Post
1.	Member Secretary (in the Rank of Joint Secretary)	1	1	0
2.	Personal Assistant	3	2	1
3.	U. D. Assistant	2	1	1
4.	Typist	2	2	0
5.	Accountant	1	0	1
6.	L. D. Assistant	1	0	1
7.	Peon	4	2	2
TOTAL		14	8	6

FUNCTIONS OF THE COMMISSION

The Commission performs the following functions as described u/s 4 of West Bengal Minorities' Commission Act 1996 :-

- a) Evaluates the progress of the development of Minorities of West Bengal and review implementation of the policies and programme of the State Government.
- b) Monitors the working of the safeguards provided to the Minorities in the Constitution and in laws enacted by Parliament or the State Government.
- c) Makes recommendations for effective enforcement and implementation of safeguards for the protection of the interests of minorities provided by the Central Government or the State Government.
- d) Looks into specific complaints regarding deprivation of social, economic, educational, cultural and linguistic rights and safeguards of the Minorities' and take up such matters with the appropriate authorities.
- e) Recommends to the State Government to accord minority status to religious, linguistic and ethnic groups, provided such groups do not enjoy any constitutional or statutory benefits or status.
- f) Causes studies to be undertaken into problems arising out of any discrimination against Minorities and recommends measures for their removal.
- g) Conducts studies, research and analysis on the issues relating to socio-economic and educational development of minorities.
- h) Makes Annual Report and submits to the State Government on any matter pertaining to any of the functions of the Commission.
- i) The Commission has the power of a civil court trying a suit while performing the functions under sub-section (1) of West Bengal Minorities' Commission Act, 1996.
- j) The Commission shall, while investigating or enquiring into any complaints regarding violation or infringement of any rights of the Minority as guaranteed by the Constitution or as conferred by or under any Central Act or State Act, shall have all the powers of a civil court trying a suit under the Code of Civil Procedure, 1908, and in particular, in respect of the following matters:-
 - i. Summoning and enforcing the attendance of any person from any part of India, and examining him on oath,

- ii. Requiring the discovery and production of any document,
- iii. Receiving evidence on affidavits,
- iv. Requisitioning any public record or copy thereof from any court or office, and
- v. Issuing commissions for the examination of witness and documents any other matter which may be prescribed

No. of Complaints Disposed

2016-17				2017-18	
No. of Complaints received.	No. of Complaints taken for Action.	No. of Complaints disposed.	No. of Complaints received.	No. of Complaints taken For Action.	No. of Complaints under investigation.
234	234	ALL	186	152	34

No. of Meetings Held

Meeting No.	Date
107 th Meeting	3 rd May, 2017
108 th Meeting	29 th June, 2017
109 th Meeting	8 th August, 2017
110 th Meeting	7 th September, 2017
111 th Meeting	21 st September, 2017
112 th Meeting	25 th October, 2017
113 th Meeting	22 nd November, 2017
114 th Meeting	14 th December, 2017
115 th Meeting	4 th January, 2018
116 th Meeting	7 th February, 2018
117 th Meeting	9 th March, 2018

Important intervention by the Commission

The Commission receives complaints on a regular basis in the form of written letters submitted by hand or sent via post or e-mail and tries to provide redressal to those complaints as early and as effectively as possible. A few noteworthy cases for the Reporting Year 2017-18 are stated below:-

Sl	Petitioner	Complain	Action Taken	Outcome
1	Samiullah Ansari, Convenor, All Bengal Urdu SSK-MSK Co-Ordination Committee, Howrah South Model MSK 150, G.T. Road, Howrah- 711 102 (C-77-2017)	The Petitioner submitted a number of proposals including upgradation of schools, regularization of honorarium, availing benefits of Sarbasiksha Mission, filling up of vacant posts, providing computers, libraries, course books, dresses.	The Commission requested D.M., Howrah to look into the matter and send a status report before commission.	The honorarium and dresses have been supplied in time, other proposals have been sent to DME for taking necessary action.
2	Salema Begum, D/o Late Mortuja Ali, Vill+P.O.- Talit, Purba Para, P.S. + Dist.- Burdwan, PIN- 713 141 (C-96-2017)	S.I. of police, Pralay Kumar Dey, who was investigating the case of paternal property dispute of the petitioner, allegedly committed adultery with her as well as threatened her with dire consequences.	The Commission sought for a detailed report on the case from the S.P., Burdwan.	The Allegation was not proved, however a departmental proceeding has been initiated against the accused S.I. and the petitioner is satisfied with that.
3	Md. Quamaruzzaman, General Secretary, All Bengal Minority Youth Federation, B-41, H/6, Bright Street, Kolkata- 17 (C-103-2017)	In the History text book of Class X of Madhya Siksha Parshad, namely, "Itihas and Paribesh" Freedom Fighter Syed Mir Nishar Ali a.k.a. Titumir has been defamed by the author Biswajit Bag	The Commission asked the Paschim Banga Madhya Siksha Parishad to look into the matter and take necessary steps	The text Book Committee of Madhya Siksha Parishad has decided to omit the controversial part of the Wahabai Movement and replace the already circulated books with controversy

4	Mafuja Biwi, W/o Md. Abdul Momen, Vill.- Bhagabanpur, P.O.- Pakapole, P.S.- Kashipur, South 24 Parganas, PIN- 700 135 (C-126-2017)	The 7 year's old son of the petitioner was severely beaten and tied up with rope by Mafijul Islam, Khairul Islam and Ruhul Amin as because the boy stole some Lichies from the accused person's garden.	The Commission asked the D.M., South 24 Parganas to take necessary action on the matter and inform this Commission.	The Petitioner filed an FIR in the Kashipur P.S. and on the basis of that all the alleged persons surrendered after investigation. Later, charge sheet was submitted against them.
5	Amir Sajjad Ahmed, Employee, Khadya Bhawan, 11A, Mirza Ghalib Street, Kol-87 (C-144-2017)	The petitioner requested to make the Shed No. 13 of Khadya Bhawan, which is a prayer hall for Muslim employees, vacate and clean so that they can again perform their prayers peacefully.	Letters were issued to Private Secretary to the Hon'ble MIC of Food & Supplies Department and Consumer Affairs Department for taking necessary action.	The Shed No. 13 has been vacated and cleaned properly so that Muslim employees can perform their Holy prayers (Namaaz).
6	Sk. Fakruddin, Teacher, Deriachak Sri Arabindo Vidyamath, Purba Medinipur (C-145-2017)	The petitioner was not allowed to perform Namaaz on Fridays by the Headmaster of the school showing some fake excuses.	D.I. of School (S.E.) Purba Medinipur, was asked to look into the matter and take necessary action.	The petitioner is now has been permitted to attend the Jumma Namaaz in every Friday during 3 rd & 4 th Period.
7	Md. Quamaruzzaman, General Secretary, All Bengal Minority Youth Federation, B-41, H/6, Bright Street, Kolkata- 17 (C-148-2017)	The construction work of boundary wall of a graveyard (under MSDP) in Bamihati Gatipara was obstructed by some local villagers on a standing Banyan tree, and claimed they worshiped the tree, which falls inside the graveyard.	D.M. North 24 Parganas has been asked to look into the matter and send a status report.	A peace meeting was held between the two parties in presence of district administrations. B.L. & L.R.O. Officer has been instructed to cause a survey to eliminate the land dispute.

8	Mamta Begum, W/o Nurul Huda, Puratanline, Dangalpara, Suri Sadar Town, Birbhum- 731101 (C-176-2017)	The Bank Manager of Birbhum District Central Co-Operative Bank denied the petitioner from withdrawing her money from the savings account for the expenditure of her son's education.	The Commission asked the DM, Birbhum and Executive Officer, Birbhum District Central Co- Operative Bank Ltd. To settle the issue and later not getting any result asked the DM to show cause the Concerned Bank Manager.	The Matter is settled and the petitioner has got her accumulated money back in instalments.
9	Md. Rafique Ansari, Joint Secretary, District South 24 Parganas Momin Conference, G-38, Bangla Bustee, Kolkata- 700 024 (C-185-2017)	The Petitioner complained against the Inspector of Social Welfare & Backward Classes in Garden Reach area for unnecessarily harassing people by keeping the applications for VISA pending intentionally.	A report was sought from D.S.W.O., Kolkata.	The problem has been resolved.
10	Tamanna Dutta, W/o Samir Kumar Dutta, 79, Shantipath, C- Zone, Durgapur - 713205 (C-213-2017)	The Petitioner complained against her sister-in-law, Soma Dutta and her Husband, Amiya Bhusan Dutta for mentally harassing her and threatening her to take divorce from her husband as they were dead against this inter-religious marriage.	S.P., Paschim Bardhaman was asked to look into the matter and send a status report to this Commission.	The police has started a case u/s 498A/506/34 IPC against the accused Soma Dutta. The petitioner along-with her husband now lives peacefully.
11	Reyaz Ahmed, S/o Niaz Ahmed, Hotel Nazneen, Darbhangatola, Hill Cart Road, Darjeeling- 734001 (C-214-2017)	The petitioner complained against the co-owner, Smt Jitu Dutta for mentally and physically harassing him with motive to purchase his part of building at a very low price. She has also tried to implicate him in false case.	The Commissioner of Police, Siliguri was asked to investigate the matter and send a status report to the Commission.	A Non FIR prosecution has been submitted against Smt Jitu Dutta to bound her down so that she cannot disturb the complainant.

12	Asfiha Maria Khatoon, G-274/2A, Ramnagar Lane, P.O.+P.S.- Garden Reach Road, Kolkata- 24 (C-27-2018)	The petitioner applied for OBC certificate on 29.11.2017 but has not received it till date .	District Welfare Officer of The Backward Classes Welfare Department was asked to take necessary action.	The petitioner has received her OBC Certificate .
13	Smt Bani Barua, South Jalkhura, Baruapara, P.O.+P.S.- Maheshtala, South 24 Parganas, PIN-700141 (C-38-2018)	The petitioner complained that her application for ST certificate has been unnecessarily delayed by the Maheshtala Municipality for two years.	The Commission asked the SDO, Alipur to look into the matter and send a status report.	The matter has been settled.
14	Sajeda Bibi, W/o Gaffar Mondal, Vill- Tarafdarati Chandpur, P.O.- Hadipur, P.S.- Deganga, North 24 Parganas, PIN-743424 (C-57-2018)	The petitioner complained against Jiad Molla, Aref Molla, Faruk Molla and Sharuk Molla for allegedly trying to rape her handicapped daughter. She has also complained against the Investigating officer for not taking proper action against the accused persons.	The Commission sought for a report from S.P., North 24 Parganas.	On the basis of a complaint from the petitioner, a Case has been lodged in the Deganga PS. All the accused persons are now under police custody. Investigation is still in progress.

Study Visit

As per power conferred under section 4(1) of West Bengal Minorities' Commission Act 1996, the Commission conducts district study tours in order to (a) evaluate the progress of the development of minorities of West Bengal and review implementation of the policies and Programme of the State Government, (b) monitor the working of the safeguards provided in the Constitution and in laws enacted by Parliament or the State Legislature and (c) make recommendations for the effective enforcement and implementation of safeguards for the protection of the interests of minorities provided by the Central or State Government.

The Study visit team comprises of Hon'ble Chairman and/ or Vice Chairperson and other Hon'ble members of this Commission. Generally, the tour is undertaken in two sessions, namely a) Administrative meeting, and b) Field visit.

In the Administrative meeting, this Commission meets the entire District Administrative heads and Police Administration. The Commission enquires about the development of minorities and review implementation of different policies and Programme of the State Government in the District, listens to the difficulties faced by the District Administration and advises them accordingly.

Synopsis of Study Tours

	District	Date
1	Malda	17/05/2017
2	Dakshin Dinajpur	17/05/2017
3	Uttar Dinajpur	18/05/2017
4	South 24 Parganas	20/06/2017
5	Birbhum	24/08/2017
6	Purba Bardhaman	29/08/2017
7	Bankura	11/09/2017
8	Purulia	12/09/2017
9	Howrah	24/10/2017
10	Kolkata	02/11/2017
11	Nadia	09/11/2017
12	Jalpaiguri	28/11/2017

	District	Date
13	Coochbehar	29/11/2017
14	Alipurduar	29/11/2017
15	Purba Medinipur	13/12/2017
16	Paschim Medinipur	29/12/2017
17	Murshidabad	25/01/2018
18	Hooghly	30/01/2018
19	North 24 Parganas	15/02/2018
20	South 24 Parganas	27/02/2018
21	Malda	22/03/2018
22	Uttar Dinajpur	23/03/2018
23	Dakshin Dinajpur	23/03/2018

A pictorial view of the District Study Visits



Figure 1: Administrative Meeting at South 24 Parganas on 20.06.2017



Figure 2: Administrative Meeting at Birbhum on 24.08.2017



Figure 3: Hon'ble Chairman at Administrative Meeting at Purba Bardhaman on 29.08.2017



Figure 4: Administrative Meeting at Bankura on 11.09.17



Figure 5: Administrative Meeting at Purulia on 12.09.17



Figure 6: Administrative Meeting at Howrah on 24.10.2017



Figure 7: Administrative Meeting at Kolkata on 02.11.2017



Figure 8: Administrative Meeting at Nadia on 09.11.2017

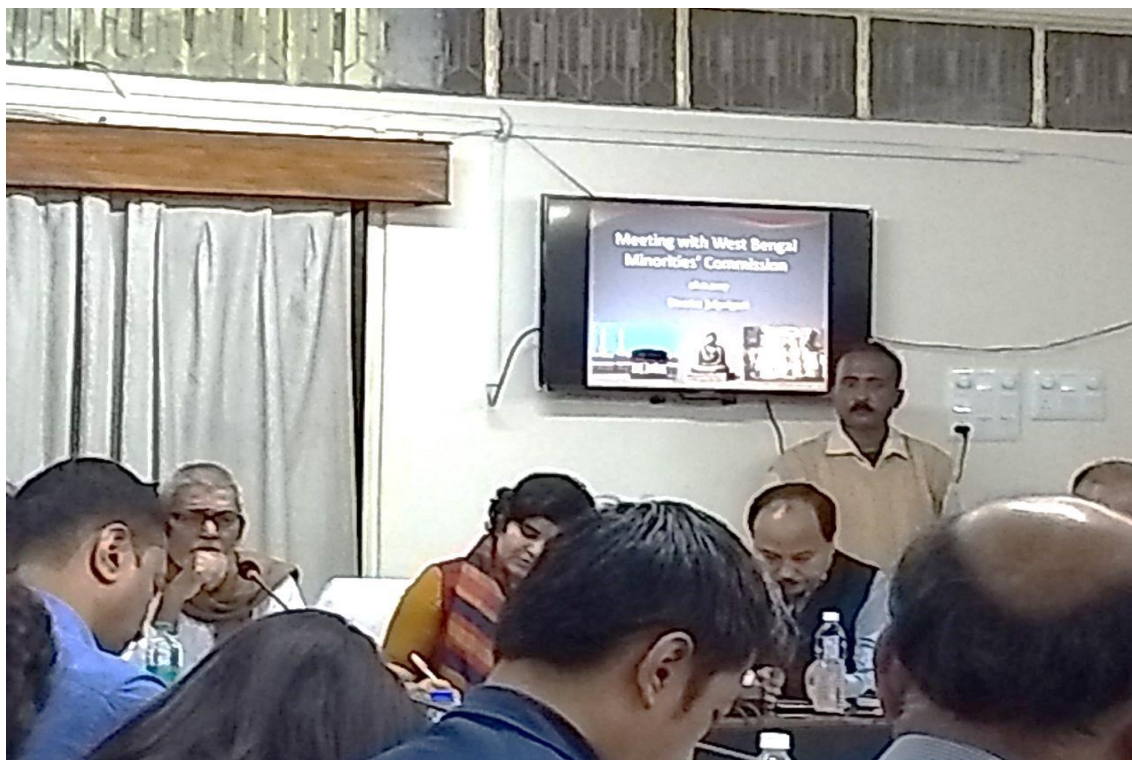


Figure 9: Administrative Meeting at Jalpaiguri on 28.11.2017



Figure 10: Administrative Meeting at Coochbehar on 29.11.2017



Figure

11: Administrative Meeting at Alipurduar on 29.11.2017



Figure 12: Administrative Meeting at Purba Medinipur on 13.12.2017



Figure 13: Administrative Meeting at Paschim Medinipur Administrative Meeting on 29.12.2017



Figure 14: Administrative Meeting at Murshidabad on 25.01.2018



Figure 15: Administrative Meeting at Hooghly on 30.01.2018



Figure 16: Administrative Meeting at North 24 Parganas on 15.02.2018



Figure 17: Administrative Meeting at South 24 Parganas on 27.02.2018



Figure 18: Administrative Meeting at Malda on 22.03.2018



Figure 19: Administrative Meeting at Uttar Dinajpur on 23.03.2018



Figure 20: Administrative Meeting at Dakshin Dinajpur on 23.03.2018

MINORITIES' RIGHTS DAY

Date & Time : Monday, the **18th of December, 2017**. 01:30 p.m.

Venue : **Mahanayak Uttam Mancha**, 10/1/1, Manoharpukur Road, Hazra, Kalighat, Kolkata 700 026

Theme : **"Role & Contribution of Minorities in Building today's India"**

Chief Guest : Janab **FIRHAD HAKIM**, Hon'ble MIC, Department of Urban Development & Municipal Affairs

Guest of Honour : Janab **SIDDIQULLAH CHOWDHURY**, Hon'ble M.O.S. , Department of Mass Education, Extension and Library Services (Independent Charge) & Parliamentary Affairs

Inauguration : By the Hon'ble Guests

Introductory Speech : Mr. **MICHAEL SHANE CALVERT**, Hon'ble Vice-Chairperson, W. B. Minorities' Commission

Introduction to the Theme : Janab **ABU AYES MONDAL**, Hon'ble Chairman, W. B. Minorities' Commission

Speech By Other Dignitaries :

1. Janab **FIRHAD HAKIM**, Hon'ble MIC, Department of Urban Development & Municipal Affairs
2. Janab **SIDDIQULLAH CHOWDHURY**, Hon'ble M.O.S. , Department of Mass Education, Extension and Library Services (Independent Charge) & Parliamentary Affairs

Vote of Thanks : Janab **Marshood Ali Al-Quadri**, Hon'ble Member of the Commission

Audience Strength : About 280-300 people consisting of all six religious Minority Groups



Figure 21: Uttam Mancha



Figure 22: Hon'ble Chairman, Janab Abu Ayes Mondal is greeted with Flower by Hon'ble Member, Bikash Barua



Figure 23: Auspicious Lamp is lit by Hon'ble Members of the Commission



Figure 24: Holy Scriptures is being read by Buddhist Monk



Figure 25: Hon'ble Vice Chairperson, Mr. Michael Shane Calvert is introducing the Dignitaries to the Audience



Figure 26: Holy Scriptures is being read by Hon'ble Parsee Member, N.F. Tankariwala



Figure 27: Hon'ble Member, Gurbux Singh reciting holy prayers



Figure 28: Audience at the Venue



Figure 29: Hon'ble Chief Guest, Janab Firhad Hakim on the Dias



Figure 30: Hon'ble Chief Guest, Janab Firhad Hakim is delivering speech



Figure 31: Hon'ble Member Chairman, Janab Abu Ayes Mondal is giving speech on the theme of the event



Figure 32: Guest of Honour, Janab Siddiqullah Chowdhury, is welcomed by Hon'ble Member, Mrs. Shehnaz Quedri

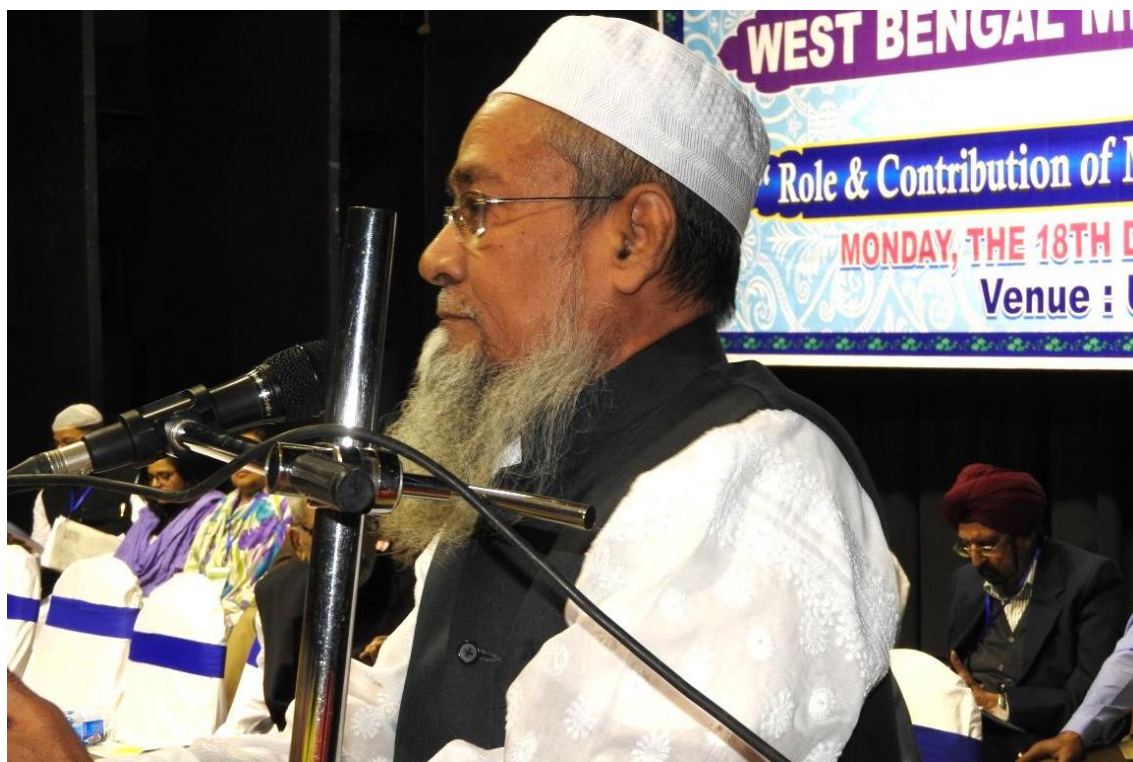


Figure 33: Guest of Honour, Janab Siddiqullah Chowdhury is delivering speech



Figure 34: Hon'ble Member Secretary of the Commission, Shri Shakeel Ahmed, IAS, is addressing to the audience



Figure 35: Vote of Thanks was Given by Janab Marshood Ali Al-Quadri, Hon'ble Member of the Commission



Figure 36: All the Hon'ble Members of the Commission

AUDIT REPORT



L. R. SARKAR & CO.
CHARTERED ACCOUNTANTS

AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of **M/S. WEST BENGAL MINORITIES' COMMISSION** ("the Commission") of Khadya Bhavan, Block A, Ground Floor, 11A, Mirza Galib Street, Kolkata – 700087 which comprise the Balance Sheet as at 31 March 2018, the Statement of Income & Expenditure and Receipt & Payment Account for the year then ended, and a summary of significant accounting policies and other explanatory information (**Annexure A**).

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Commission. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give the information give a true and fair view in conformity with the accounting principles generally accepted in India:

- i. in the case of the balance sheet, of the state of affairs of the Commission as at 31 March 2018;
- ii. in the case of the statement of Income & Expenditure, of the excess of expenditure over income for the year ended on that date; and
- iii. in the case of the receipt & payment account, of the receipts & payments for the year ended on that date.

Dated: Kolkata.
01..08.2018.



For, L.R.SARKAR & Co.
Chartered Accountants

(L.R. SARKAR, F.C.A.)
FRN – 313030E
Partner - 050981

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TEL. : 2284-7867, 2284-6089, M : 94330 85015, E-mail : lrscal@rediffmail.com
BRANCH OFFICE : 180, CO-OPERATIVE COLONY, BOKARO STEEL CITY, BOKARO-827001

Annexure – “A”

Notes on account and significant accounting policies, forming part of our Audit Report of “M/S. WEST BENGAL MINORITIES COMMISSION” for the year ended on 31.03.2018.

1. Total Govt. Grants received are utilized for both revenue and capital expenditure. Grants utilised for acquisition of various assets have been adjusted in the year in which assets have been acquired and duly accounted for, keeping a nominal value to reflect the existence of a particular asset in the Balance Sheet.
2. The remaining grants have been utilized for revenue purpose and duly accounted for in the current year.
3. Accounting treatment in respect of Govt. Grants have been done as prescribed in AS-12.
4. Bank Balance confirmation certificate not available during the course of our audit, however, Bank Statement was verified.

Date.01.08.2018




Shakeel Ahmed, I.C.A.I.
Member-Secretary,
W.B. Minorities' Commission
&
Ex-Officio Commissioner
Govt. of West Bengal

L.R.SARKAR & CO
Chartered Accountants

WEST BENGAL MINORITIES' COMMISSION
Khadya Bhavan, Block A, Ground Floor, 11A, Mirza Galib Street, Kolkata - 700087

Balance Sheet as at 31.03.2018

Previous year	Liabilities	Amount (₹)	Previous year	Assets	Amount (₹)	Amount (₹)
	<u>General Fund</u>			<u>Office Equipment</u>		
36,96,381.41	Last Balance	35,57,010.91	100.00	Last Balance		100.00
	Add: Grant-in-Aid Capitalised	44,711.00		Addition this year		
-	During the year	-		<u>Civil & Electrical Works</u>		
36,96,381.41		36,01,721.91		(including Electrical fittings,		
	Less: Excess of Expenditure	1,03,265.00		Accessories and		
1,39,375.50	over the Income			Air Conditioner)		
35,57,010.91		34,98,456.91	100.00	Last Balance		100.00
	Less: Grant utilised for assets		1,69,650.00	<u>Computer & Accessories</u>		
35,57,010.91	Acquisition	34,98,456.91		Last Balance	1,69,650.00	
	Security refund	4,000.00		Addition this year	-	
	L/F FUND(NEW)	5,25,000.00	-	Less: Asset acquired out of	-	1,69,650.00
				Govt. Grant		
			100	<u>Television (Add this year)</u>	100.00	
			-	Less: Asset acquired out of	-	100.00
				Govt. Grant		
			7,035.00	Fax Machine (Addition)		7,035.00
			1,40,227.00	<u>Furniture & Fixture</u>		
				Last Balance	1,40,227.00	
			-	Addition this year	44,711.00	1,84,938.00
			11,430.00	Mobile Purchase		11,430.00
			-	Security Deposit		5,000.00
				<u>Water Filter</u>		
			100.00	Last Balance		100.00
			100.00	<u>Xerox Machine (Add this year)</u>		
				Last Balance		100.00
				<u>Cash & Bank Balances</u>		
				FUND TRANSFER To GOVT OF WB		29,94,166.00
				(Through RBI)		
			32,13,011.41	State Bank of India - Park Street Branch		2,21,797.41
				(A/C.No-10916349935)		
				L/F A/C (NEW)		4,24,310.00
			15,157.50	Cash in Hand		8,630.50
35,57,010.91		40,27,456.91	35,57,010.91			40,27,456.91

Dated: 01.08.2018
Place: Kolkata

Shakeel Ahmed, I.A.S.
Member-Secretary
W.B. Minorities' Commission
&
Ex-Officio Commissioner
Govt. of West Bengal



Vide our report of even date.
For, L.R. Sarkar & Co.
Chartered Accountants

(L.R. Sarkar, F.C.A.)
Partner, 050981

L.R.SARKAR & CO
Chartered Accountants

WEST BENGAL MINORITIES' COMMISSION

Khadya Bhavan, Block A, Ground Floor, 11A, Mirza Galib Street, Kolkata - 700087

Income & Expenditure Account for period from 01.04.2017 to 31.03.2018

Previous year	EXPENDITURE	Amount (Rs)	Previous year	INCOME	Amount (Rs)
45,489.00	To, Office Expenses	3,940.00	18,22,000.00	By, Govt revenue grant	15,75,000.00
30,381.00	To, Sitting Fees	26,400.00			
3,96,834.00	To, Car Hiring Charges	5,48,331.00			
				By, Excess of expenditure over income	1,03,265.00
1,28,502.00	To, Telephone Charges	85,669.00	1,39,370.50		
40,208.00	To, Postage	27,046.00			
1,44,995.00	To, Printing & Stationery	1,69,394.00			
8,618.00	To, Paper & periodicals	9,447.00			
4,53,364.00	To, Travelling & Conveyance	2,92,941.00			
1,64,260.00	To, Minorities Right Day	1,29,522.00			
23,354.00	To, Meeting Expenses	16,565.00			
	To, Miscellaneous tea & Cleaning exp	52,321.00			
45,262.00	To, Exgratia	6,000.00			
8,150.00	To, Salary & wages	74,000.00			
1,99,820.00	To, A.M.C.Charges	32,390.00			
24,400.00	To, bank charges	826.00			
460.00	To, Xerox Charges	8,089.00			
5,807.50	To, Fuel Charges	1,06,323.00			
2,15,866.00	To, Annul Report Charges	22,000.00			
21,000.00	To, Furniture & Fixture	44,711.00			
	To, Audit Fees	14,350.00			
4,000.00	To, Legal Charges	8,000.00			
600.00	To Fax machine charges	0.00			
19,61,370.50		16,78,265.00	19,61,370.50		16,78,265.00

Vide our report of even date.
For, L.R.Sarkar & Co.
Chartered Accountants



(L.R.Sarkar, F.C.A.)
Partner, 050981

Dated: 01.08.2018
Place: Kolkata

Shakeel Ahmed, I.A.S.
Member-Secretary
W.B. Minorities' Commission
&
Ex-Officio Commissioner
Govt. of West Bengal

L.R.SARKAR & CO
Chartered Accountants

WEST BENGAL MINORITIES' COMMISSION

Khadya Bhavan, Block A, Ground Floor, 11A, Mirza Galib Street, Kolkata - 700087

Receipt & Payment Account for period from 01.04.2017 to 31.03.2018

Previous year	Receipts	Amount (Rs)	Previous year	Payments	Amount (Rs)
	To Opening Balance		45,489.00	By Office Expenses	3,940.00
34,78,027.91	Cash at Bank	32,13,011.41	30,381.00	By Sitting Fees	26,400.00
34,526.50	Cash in Hand	15,157.50	3,96,834.00	By Car Hiring Charges	5,48,331.00
-	L/F A/C (New)	5,25,000.00	1,28,502.00	By Telephone Charges	85,669.00
			40,208.00	By Postage	27,046.00
			1,44,995.00	By Printing & Stationery	1,69,394.00
			8,618.00	By Paper & periodicals	9,447.00
18,22,000.00	To Grant in Aid received	15,75,000.00	4,53,364.00	By Travelling & Conveyance	2,92,941.00
-	To Security refund	4,000.00	1,64,260.00	By Minorities Right Day	1,29,522.00
			23,354.00	By Meeting Expenses	16,565.00
			45,262.00	By Miscellaneous tea & Cleaning expenses	52,321.00
			8,150.00	By Exgratia	6,000.00
			1,99,820.00	By Salary & wages	74,000.00
			24,400.00	By A.M.C.Charges	32,390.00
			61,450.00	By Computer & Accessories	
			5,807.50	By Xerox Charges	8,089.00
			2,15,866.00	By Fuel Charges	1,06,323.00
			21,000.00	By Annul Report Charges	22,000.00
			72,135.00	By Furniture & Fixture	44,711.00
			600.00	By Fax Machin charges	-
			11,430.00	By Mobile Purchase	-
				By Audit Fees	14,350.00
			4,000.00	By Legal Charges	8,000.00
			-	By Reserve Bank Of India	29,94,166.00
			460.00	By Bank Charges	826.00
			32,13,011.41	By Security Deposit	5,000.00
			-	By Cash at Bank SBI park street	2,21,797.41
			15,157.50	By L/F A/C (New)	4,24,310.00
				By Cash in Hand	8,630.50
<u>53,34,554.41</u>		<u>53,32,168.91</u>	<u>53,34,554.41</u>		<u>53,32,168.91</u>

Dated:01.08.2018
Place: Kolkata

Vide our report of even date.
For, L.R.Sarkar & Co.
Chartered Accountants

(L.R.Sarkar, F.C.A.)
Partner, 050981

Shakeel Ahmed, I.A.S.
Member-Secretary
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